



**EBENEZER BAPTIST CHURCH  
171 SEMPLE FARM ROAD  
HAMPTON VA 23666  
(757) 865-1480**

**BULLETIN ANNOUNCEMENT REQUEST\***

Name of Requestor: \_\_\_\_\_

Day Time Phone Number: (\_\_\_\_) \_\_\_\_\_. \_\_\_\_\_

Date Requested: \_\_\_\_\_

Alternate Person: \_\_\_\_\_

Day Time Phone Number: (\_\_\_\_) \_\_\_\_\_. \_\_\_\_\_

**Announcements will be printed as indicated below:**  
(Please write your announcement exactly as you want it to be printed)

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Announcement must be requested on this form and submitted to the Administrative Office no later than noon Wednesday prior to the Sunday you want announcement to be published. Every effort will be made to print announcements exactly as requested. However, your announcement may be altered due to grammatical errors or space limitations. We will do our best to retain the integrity of the announcement in all cases.

\*For sale announcements will NOT be printed in bulletin. We do not run ads. If you print your own ad, please submit draft to Admin Office for pastoral approval and if approved, submit printed ads to Admin Officer for proper distribution.

Signature of Requestor: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_